

BVSC Members,

Beechview Swim and Tennis Club (BVSC) has implemented a new membership management system called Soft Planner. This software will

- Help with member check-in as well as provide members an opportunity to update their own membership profile. *Please log in and complete your profile if you have not done so already. Please note, we will be verifying all information submitted with the original paperwork submitted with your bond. Exception: Children born after the date of the bond purchase. By completing your profile, you will be helping us speed up the check in process at the beginning of the season.*
- Logins are generally the first initial of your name followed by your last name - ie. -SSmith for member Sam Smith.
- Logins and passwords were sent to all members in April.
- Your password can be resent to you by selecting this [link](#) as long as you know your member ID.
- If you are unable to login, please send an email to admin@beechviewswimclub.com and we will email you your login information.

[Login to eSoft planner here](#)

If this is the first time logging into the site, you will be brought to the "Profile Information" page.

- On this page, please fill in the information for the primary member on the account and click on "continue."
- You will now be brought to a page allowing you to choose your interests. Select your choices and click on "continue."
- The next page is where you can add family members to your bond. *Please note, you do not need to add the primary member a second time.*
- Once all family members are entered, click "Finished."

According to the rules and regulations of BVSC, a "member" consists of those persons (not to exceed two) holding a Certificate of Membership, and their children under 21 years of age, as well as persons 21 years of age or older who reside permanently with the member.

- The next page is the registration waiver for BVSC. These are the rules and regulations of the club. Please read, click on “I have read and agree to the Registration Waiver”, and click on “Continue.”
- Your registration is now complete.

If you have previously visited the site and have not completed all of the information requested, please login

- Click on the “My Account” tab.
- Under the “My Profile” section, you can update any information pertaining to the primary member or view family members on the account.

Key points of interest:

- “My Memberships” will show you the type of membership that was paid for.
- “My Interests” section, you can view and/or update your interests at any time.
- “Add family members” if you did not do so previously.
- “Scheduling” In the coming weeks, you will be able to fund your account to make purchases from the “Snack Shack” and register and pay for swim and tennis lessons. You will also be able to sign up and pay for social functions.

If you have photos in electronic form, please email them to member_photos@beechviewswimclub.com so that it can be uploaded to our system. We are asking for an individual photo of each member registered as well as a photo of the entire family. ***If you do not have photos, they will be taken the first time you visit the club this year.***

If you have any questions about the software, send an email to webmaster@beechviewswimclub.com